

Make a Manual Payment

This article describes how to make a manual payment to your automatically billed [self-serve billing account](/billing/docs/concepts#billing_account_types) (/billing/docs/concepts#billing_account_types).

You can make a manual payment to your automatically billed account at any time. The payment is applied to your accrued costs, and, if your payment is larger than the amount you currently owe, it will reduce your next automatic charge.

You might choose to make a manual payment for these reasons:

- **You want more control over how and when you're charged.** With a manual payment, you can pay the entire account balance, just a fraction of it, or more than your balance to cover future costs. If making a payment to cover future costs, to prevent an automatic payment, you must make a manual payment large enough to cover your anticipated usage.
- **You want to divide your payment among several payment methods.** This can help delay when your primary form of payment is charged. Keep in mind: in rare cases, if you make a manual payment close to when an automatic payment is due, you might be charged twice.
- **Your credit card was declined and you want your services to continue running.** If your form of payment is ever declined, you can make a manual payment to continue running your services while the declined payment issue is resolved. If you make a payment by bank transfer or direct debit, your account will start running again when we've received the payment (there is a possible delay of up to seven days while waiting to receive confirmation of payment from the bank).

To make a manual payment:

1. Sign in to the Google Cloud Console.

[Sign in to Cloud Console](https://console.cloud.google.com/) (https://console.cloud.google.com/)

2. Open the console **Navigation menu** () , and then select **Billing**.

If you have more than one Cloud Billing account, do one of the following:

- To manage Cloud Billing for the current project, select **Go to linked billing account**.

- To locate a different Cloud Billing account, select **Manage billing accounts**, and then choose the account you want to manage.
3. On the Billing Overview page, click the **PAYMENT OVERVIEW** tab.
 4. To open the payment form, click the **PAY EARLY** or **MAKE A PAYMENT** button.
 5. Select the payment method you want to use to make the payment, or add a new payment method. Use any payment method available in your location and currency. [Check to see what's available to you \(/billing/docs/resources/currency\)](#).

! **Allow for processing time:** Depending on the payment method you select, it can take from 24 hours to a week or more for your payment to reach your account. Payments made with a bank account as the payment method might take up to seven days before posting to your account. If you are experiencing service restrictions and would like to immediately start using Google Cloud again, we recommend you make a manual payment using a credit card as your form of payment and pay for the full, outstanding balance.

6. Enter the amount of the payment you want to make.
7. Click **MAKE A PAYMENT**.

Related topic

- [Make a Payment to an Invoiced Cloud Billing Account \(/billing/docs/how-to/pay-invoice\)](#)

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